



SHAKES "PAIR" ?

AVON VILLAGE FAIRE DAY & MARKET

Sunday, May 5, 2024

GUIDELINES FOR ALL STALL HOLDERS

1. You need to supply and erect your own tents, gazebos, awnings, tables, chairs etc.
2. You are encouraged to enter into the spirit of the "Avon Village Faire" by enhancing your stall with pennants, bunting, signs, wares and to dress in costume.
3. You are encouraged to display information about the historical significance of your produce, crafts and skills.
4. The Committee of Management will be responsible for the provision of ground space, electricity and water. At the time of booking the stall, stall holders will need to identify their specific needs, including ground space area required and need for access to electricity and water.
5. Please note - If you are using electrical equipment you must specify what equipment - e.g. urns, microwaves, pie heater, electric powered tools - and the total wattage of all the electrical equipment you will be using. This is necessary so that adequate power supply for all stall holders can be assured. The wattage that a piece of electrical equipment requires is usually indicated on a compliance plate on the bottom or back of the appliance. If you are having difficulty finding this information ask your local electrician. Stallholders requiring electricity must supply their own electrical cord - preferably about 20 meters long. All electrical equipment and cords must be tagged. Please note - we have limited sites with electricity so please register as soon as possible if electricity is required.

6. The following charges (which include 10% GST) will be levied for stall holders:

- All stalls selling items – e.g. hobbies and crafts, light refreshments, food and wine are charged \$20.
- Demonstrations without sales – no charge (However you still need to register for space and like everyone else we encourage you to enter into the spirit and fun of the day).

7. After registering with the Committee of Management all food providers must complete a Food Registration Form available from the Environmental Health Officer, Wellington Wide Services, P.O. Box 506 Sale. 3850. Phone 1300 366244. If you already have a Food Provider Number from a Shire Council please ensure you indicate this on the Food Registration form.

8. Whilst the Festival's Public Liability Insurance Policy covers this event, all care must be taken by stallholders to prevent incident and independent public liability covering your activity is highly recommended. Product liability remains the responsibility of the stallholder.

9. To register for your stall's place at the Village Faire Day you must:

- Review these guidelines
- Complete and submit the online application form (accessed from <http://www.stratfordshakespeare.com.au/faire-day>)
- Make payment (where applicable) Payment Options:

(1) Electronic bank transfer: BSB: 633 000 Account Number: 148093784 (Reference: Your Stall Name)

(2) Cheque posted to Stalls, PO Box 203 Stratford, VIC 3862

Applications must be received by Monday, April 22, 2024.

We look forward to seeing your stall at the 2024 Festival!